

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Ralph McBroom
TODAY'S DATE: February 8, 2022

COMMISSIONERS COURT

DEPARTMENT: Purchasing

FEB 14 2022

DEPARTMENT HEAD: Ralph McBroom

Approved

REQUESTED AGENDA DATE: February 14, 2022

SPECIFIC AGENDA WORDING: Consideration for Corrective Action Plan to meet American Rescue Plan Act (ARPA) federal requirements needed to qualify for ARPA funding on RFQ 2021-406 Architectural Services for 911 Call Center.

PERSON(S) TO PRESENT ITEM: Ralph McBroom C.P.M.

SUPPORT MATERIAL: (See Attached)

TIME: 5 min
(Anticipated number of minutes needed to discuss item)

ACTION ITEM: X
WORKSHOP
CONSENT:
EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY: X
AUDITOR:
PERSONNEL:
BUDGET COORDINATOR:

IT DEPARTMENT:
PURCHASING DEPARTMENT: X
PUBLIC WORKS:
OTHER: Larry Woolley

*****This Section to be completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

**ROGER HARMON
JOHNSON COUNTY JUDGE**

Paula Reid, Administrative Assistant
Rachel Sitler, Secretary



Rexann Knowles, Budget Coordinator
Kay Hardin, Receptionist

#2 N Main St – Johnson County Courthouse, Cleburne, Texas 76033

February 14, 2022

Re: Johnson County, Texas – American Rescue Plan – Corrective Action Plan

The following is Johnson County's Corrective Action Plan regarding the Request for Qualifications (RFQ) for Engineering/Architecture Services for the American Rescue Plan.

When Johnson County initiates the RFQ process related to future Requests for Qualifications for allocations and funding, the County will:

- Take all necessary affirmative steps to assure that Small and Minority Business, Women Business Enterprises, and Labor Surplus Area firms are included in the RFQ in accordance with 2CFR 200.321.
- At this time, the County's certifying officer responsible for implementing this plan is the County Judge.

This Corrective Action Plan shall be effective immediately.

A handwritten signature in black ink, appearing to read "Roger Harmon", is written over a horizontal line.

County Judge
Johnson County

2-14-22

Date

**ROGER HARMON
JOHNSON COUNTY JUDGE**

Paula Reid, Administrative Assistant
Rachel Sitler, Secretary



Rexann Knowles, Budget Coordinator
Kay Hardin, Receptionist

#2 N Main St – Johnson County Courthouse, Cleburne, Texas 76033

February 14, 2022

Kevin Dyer
GrantWorks, Inc.
2201 Northland Drive
Austin, Texas 78756

Re: Robert Durham Architecture's current SAM.gov registration

Dear Mr. Dyer:

Johnson County hired Robert Durham Architecture via Commissioners Court Meeting on September 13, 2021. At the time of hire, the County was unaware that Robert Durham Architecture was not current on SAM.gov. The firm inadvertently had not renewed their SAM registration.

This has been rectified and attached is Robert Durham Architecture's current SAM registration.

Sincerely,

A handwritten signature in black ink that reads "Roger Harmon".

Roger Harmon
Johnson County Judge

RH/rs



Register Entity

- Overview
- Purpose of Registration
- Core Data
- Assertions
- Representations and Certifications
- Points of Contact
- Small Business Certification

Submit Registration

Entity Review

Confirmation Page

Submit Registration

ROBERT DURHAM ARCHITECTURE

Confirmation Page

Unique Entity ID (DUNS): 082503666 Unique Entity ID (SAM): EGWVLZY3DQT5

Registration Submitted - Confirmation

Fri Jan 21 17:04:54 EST 2022

You successfully submitted your entity registration. This registration record will remain in Submitted status until all external validations are complete. This process is entirely FREE to you. It is FREE to register and maintain your registration in SAM. It is FREE to get help with your registration.

What happens next?

- 1 If you provided a Taxpayer Identification Number (TIN), the Internal Revenue Service (IRS) will conduct a validation of your TIN and Taxpayer Name. This could take two business days. You will get an email from @sam.gov when that review is complete.
- 2 Your registration will then be sent to the Defense Logistics Agency (DLA) Commercial and Government Entity (CAGE) Code system for assignment or validation of your CAGE Code. This also is a FREE service. This step averages two business days, but the DLA CAGE team can take up to ten business days, or longer, in peak periods. You will get an email from @sam.gov when that review is complete.
- 3 If the DLA CAGE team has any questions, they will contact the individual you listed as the Government Business Point of Contact (POC) via email. The email will come from an @dla.mil address. Please tell your Government Business POC to respond right away to any requests from an @dla.mil email. If a timely response is not received, your registration will be returned to SAM and your registration status changed to Work in Progress. You will have to resubmit and provide the requested information to DLA CAGE to continue.
- 4 You will get an email from @sam.gov when your registration passes these external validations and becomes Active. While